

# Video—Using your laptop

Set your laptop video view as MIRROR (ie the same).

Your laptop has a keyboard shortcut to view the video on both your laptop and the projector. Look for the laptop only keys (usually a different colour or name). Often it's FN + F4 (see images) —BUT NOT ALWAYS!



Activation keys  
(Function keys)

**IPAD/MAC:** No display or flickering?

Restart your MAC and/or lower both the resolution to 1024 x 768 and the refresh rate to 60hz .



1. Take control of Video Conference.



2. In Slide Show Send, Laptop is selected.



3. Take Control Of Projectors.



4. Ensure Projector is on and laptop is selected.

5. Using the VGA cable on the desktop, plug your laptop in and select the Activation Keys as above.

NOTE: If your laptop does not fit the blue VGA Cable - you should bring your own cable that adapts from VGA to your laptop (this includes HDMI, DVI and display ports)

If you need support call the Hotline on 6066