

Panopto



TIP

If your Panopto supports the document camera you can use this as a whiteboard.

Please write on paper and not the unit plate

Touch Screen

Panopto does not interact with the touch screen, all of its control is from the PC you are logged into. However, the touchscreen does control lighting and main volume.

Key Points

To access Panopto, you should have already added a panopto block to your Moodle paper and labeled it.

To prevent technical errors that can ruin your recording, make sure you check the following key points:

- Make sure the microphone bar moves into the yellow when you talk.
- Select both all other capture sources that are available, especially if you plan to show video, internet pages or other file formats.
- If it says record you are NOT RECORDING YET.
- Check the Recording Status tab to ensure the date and time is correct. If in doubt, call the Hotline 6066.
- **DO NOT SHUT DOWN, make sure you log off only on both Panopto and the computer**